

Proposal for the Mode of Operation of ECPGR – Phase X

- *Prepared by the ECPGR Secretariat, based on principles defined by Recommendation 23 of the Fourteenth Steering Committee, June 2016*
- *Submitted for approval at the Fifteenth Steering Committee meeting, May 2018*

Working Group activities are covered by two budget lines of similar amounts, one exclusively dedicated to “meetings” and one to “other activities”, as follows:

- **Budget line “Meetings”**

General principle: Meetings should be planned in order to allow proactive Working Group members to establish collaboration for action or follow-up on previous actions. The most important crop collections and crop distribution areas of given genepools should be represented in the meetings, as far as possible. Meetings should be organized according to criteria of efficiency and cost-effectiveness, also merging different WGs and taking advantage of synergies with other meetings and fora (EUCARPIA, COST, etc.). Organization of meetings should be made in collaboration between WG Chairs and the Secretariat. The country quota system guarantees a balanced participation.

Practice: each WG can apply for funds to organize a meeting. Applications can be submitted at any time to the ExCo through the Secretariat and should indicate: purpose of the meeting; criteria of efficiency and cost-effectiveness; possible synergies; names of participants; suggested date and location of the meeting. Applications would be processed within 6 weeks from the submission.

Limitations:

- a) The meetings can span through maximum three nights
- b) During the entire Phase X, each WG can use this budget line to organize meetings involving a maximum number of ‘N’ WG members, (ex. one meeting with N people or two meetings with N/2 or three meetings with N/3, etc.). This limitation can be revised and amended at Mid-term Phase.
- c) Only WG members can be funded by ECPGR

d) The country quota system applies. One quota allows attending one meeting

Total number of quotas available during Phase X = $\frac{\text{Value of budget line}}{\text{average cost per person of one meeting anywhere in Europe}}$

Maximum number of participants in meetings during Phase X per Working Group
= $\frac{\text{Total number of quotas available during Phase X}}{21 \text{ Working Groups}}$

Ex.:

- If budget line = 200 000 and average cost of a meeting = € 750 per person, total number of quotas = 267 and maximum number (N) of participants per WG during entire Phase = 13

- **Budget line “Other activities”**

General principle: Additional activities will be funded through the Grant Scheme based on selection of proposals by the ExCo. There is no limitation whether these activities should be meetings or different actions and the country quota does not apply to this budget line.

Practice: Applications for other activities should be submitted by WG Chairs through the same ECPGR Grant Scheme procedure and rules adopted during Phase IX, except for the following elements of simplification which are introduced:

- a) Meetings of Working Group members and/or other actions can be funded, with no limitation regarding the ratio between the budget used for meetings and for other actions
- b) Meetings approved under this budget line are not subject to country quota.

Limitations: Budget limitations continue to apply in the form of € 15 000 per WG per year. Further details may be defined by the respective calls for proposals, depending on budget availability.

Practical example:

With a total budget of € 630 000 for Working Group activities during Phase X, two budget lines would be created for ‘meetings’ (€ 315 000) and for ‘other activities’ (€ 315 000). Budgets of this size would allow each WG to organize one meeting with 20 people (or two meetings with 10 people) and a total of 21 activities (average of 1 activity per WG).