

## Terms of Reference for the Chair of a Crop Working Group (adapted from [ECPGR Terms of Reference – Phase X](#))

The roles and responsibilities of the Working Group (WG) Chair are the following:

### A.1. AEGIS-related tasks

#### 1. Crop Conservation Workplan

In consultation with the WG members, develop at the beginning of each Phase a Crop Conservation Workplan, to be implemented with in-kind contributions and/or ECPGR funds. This Workplan should be based on various sources of information, including: a) the composition of the current European Collection as available from the AEGIS website; b) the Genebank Operational Manuals and the agreed technical standards. This Workplan entails addressing the following aspects:

- a. identifying gaps or redundancies in the European Collection;
- b. promoting inclusion of valuable accessions into the European Collection;
- c. completing crop specific genebank standards where missing;
- d. monitoring implementation of genebank standards;
- e. setting priorities for characterization/evaluation;
- f. setting priorities for regeneration;
- g. sharing responsibilities for any of the above-mentioned tasks;
- h. any other aspect that can improve the quality, efficiency and utilization of the Collection.

#### 2. Oversight of Associate Members' European Collection management

The WG Chair is expected to make suggestions, in consultation with the Secretariat, on possible corrective measures, capacity building activities and/or collaborations with identified AEGIS Associate Members.

### A.2. Other tasks

3. **Provide information** to the WG members on ECPGR events and mode of operation, on a need or request basis.
4. **Orchestrate the know-how available in the pool of experts** for a given crop genepool to resolve specific technical issues that might evolve as part of the operation of the WG or that are being raised by Associate Members as part of the management of the European Collection.
5. **Initiate and coordinate the preparation of project ideas and proposals** for funding from the competitive ECPGR funding scheme and/or from other sources. The WG Chair will also be responsible for the timely submission of the proposals to the Executive Committee (ExCo).
6. **Coordinate ECPGR-related activities for the crop genepool(s)** that fall under the responsibility of the respective WG.
7. **Contribute to the relevant sections of the ECPGR annual reports** and reports to the Steering Committee when prompted by the Secretariat, providing accounts on progress made, including an assessment of what has and has not been achieved considering the crop genepool Phase strategy and workplan, identifying the constraints in reaching the planned objectives.